



Multimedia Products Designer

"In response to God who loves and calls us, Camp Squeah provides a place of refuge in a natural setting where people of all ages can build relationships, grow and be nurtured."

Job Title: Multimedia Products Designer

Supervisor/Mentor: Activity Director / Summer Program Director

Supervising/Mentoring:

Commitment: 9 Weeks

Position Type: Volunteer – Summer Ministry Team (May be eligible for bursary or Canada Summer Jobs grant)

Position Overview:

The Multimedia Products Designer will hold primary responsibility for photo and video documentation of the camper weeks, production of the weekly newsletter, and audio-video management of on-stage camp events. He or she will work independently, taking and editing photos and videos of campers and staff engaged in activities. The Multimedia Products Designer person will be creative in the production of digital media (primarily photos and videos) used for promotional material.

General Responsibilities:

- Providing Power Point projection of song lyrics during morning singing blocks.
- Operating sound board during morning singing blocks and other activities.
- Creating and digitally organizing cabin photos for every cabin each week.
- Taking a wide variety of photos to represent every aspect of the summer camp program.
- Shooting video to represent the summer program and developing a weekly slideshow.
- Storing promotional photos and videos for non-summer season camp promotions.
- Creating a staff directory for post summer alumni connections.
- Assisting the program team with media support for games or other activities as needed.
- Preparing weekly slideshow for distribution by or social media channels to camper parents.
- Provide assistance in other areas of summer ministry as required. This may include:
 - a. Supporting a counselor by staying overnight in a cabin.
 - b. Providing assistance in the kitchen.

Required Qualifications and Skills:

- Minimum 17 years of age.
- Be actively pursuing a deepening relationship with God.
- Utilize strong verbal communication skills.
- Capable of physical, sometimes strenuous, activity in the outdoors, under all weather conditions.
- Able to live in close quarters with others.
- Well organized and detail oriented, capable of keeping meticulous records.
- Willing to learn, and actively participate in other areas of summer ministry as required.
- Experience and/or training in digital media arts.
- Experience and competence with computer software, including media editing and social media platforms.
- Experience or willingness to learn sound board and video projection equipment.

Supervision and Mentoring Plan:

The Multimedia Products Designer will be supervised by the Assistant Summer Program Director. Regular supervision will be maintained to ensure that all critical information is shared between the Assistant Summer Program Director and the Multimedia Products Designer. In addition, the Assistant Summer Program Director will ensure that the Multimedia Products Designer receives all practical support and supplies. The Summer Program Director will also consult regularly with the Multimedia Products Designer to consider and review promotional needs of camp. The Summer Program Director and Assistant Summer Program Director will also be available on call at all times for any questions or immediate concerns.

Mentoring Plan:

Recommendation will be that the Assistant Summer Program Director will provide mentoring for the Multimedia Products Designer; however, the Multimedia Tech may choose to be mentored instead by any other member of the Summer Leadership Team. This will be both one-on-one and in a team environment. The mentor will meet as desired, up to once a week, with the Multimedia Products Designer to provide personal mentoring, with the aim of creating avenues of personal growth, support, encouragement and challenge. The mentor will also provide feedback and recommendations on engagement with campers to foster relationship and skills growth. The aim will be to ensure that the Multimedia Products Designer is able to complete tasks efficiently and provide ongoing creative content while participating in the broader camp community. One goal setting meeting and two reviews will be conducted with the mentor to help the Multimedia Products Designer reflect on personal growth and learning areas through the term.